

Approved June 2, 2010

The meeting was called to order at 3:34 pm in the main floor meeting room of the Fremont Town Hall. The change in location was announced earlier in the day; and posted on the basement entry door.

Present were Cemetery Trustees Richard Rand, Bob Stackpole, and Leon Holmes Jr; and Town Administrator Heidi Carlson.

There was general discussion relative to cemeteries and some information shared to get Holmes updated on current happenings.

Stackpole moved to accept the minutes of the 07 December 2009 meeting as written. Motion seconded by Rand and voted in favor 2-0-1 with Holmes abstaining.

Stackpole moved to accept the minutes of the 01 February 2010 meeting as written. Motion seconded by Rand and voted in favor 2-0-1 with Holmes abstaining.

## **OLD BUSINESS**

1. There was discussion about availability of water at the cemeteries. Rand said in his 49 years of digging graves, he did not ever remember a complaint about water at the Leavitt Cemetery. There is an old dug well at Leavitt; and electricity will be further investigated.

2. Now that April 1 has passed, Fremont Cemeteries are again open for burials.

3. Rand said that he had recently talked with both Roger Anderson and Jesse Hamel, both indicating they will stay on as seasonal help mowing grass this year.

4. Stackpole asked about needed repairs to broken stones within the cemetery. Roger Anderson has offered to do this work, but to date has not had the time. Stackpole will look at what needs to be done and obtain pricing for the materials to see if the Trustees could do some of the work, a little at a time. He will also talk with Anderson.

5. Rand said that Fire Chief Butler had offered to have the Fire Department assist with the plugged culvert in the back of the Village Cemetery as a training event, but has not yet been done. Holmes said he has access to a tank and pressure washer, if this might help; and also offered to help with a fire truck.

6. Carlson asked the Trustees to consider the tree work that had been bid last fall. The vendor had been selected, but not gotten back in touch with the Town following closure of the cemeteries for the winter season. After much discussion, it was decided to send one final letter to Tip Top Tree (the initial low bidder who was awarded the work); and give him five days to respond in writing if he intended to do the work. Failing that, Carlson will re-do the bid in accord with the Town's new Purchasing Policy and send it out again. The goal is to try and have this completed prior to Memorial Day.

As was done with the first bid process, Carlson will accept bids through a date certain, and invite the Cemetery Trustees to the Selectmen's meeting where they will be reviewed in order to participate in that process.

7. There was discussion about repair of cemetery gates. Holmes and Rand will look at this, and see if a local welder is able to help. This is one of the projects planned for the 2010 budgeted funds. It was not estimated to cost more than a couple hundred dollars.

## **NEW BUSINESS**

1. Work currently out to bid at the Town's Highway Shed will result in some extra loam. Rand believes that 4-5 yards would be enough for Cemetery use. Holmes will work with Rand to get those yards delivered to the appropriate place. Rand said that the loam pile not spread at Village is not good for plantings, but can be used as fill.

2. It is estimated that there are 300 lots to be laid out at the Leavitt Cemetery. There are also some 15 to 20 new lots in the back portion (eastern side) of the Village Cemetery, which are to be completed. There was discussion about purchasing and installing corner markers for all new lot layouts. Rand will speak to the vault representative (Chris) who has offered to assist (at no cost); and to provide a price for the purchase of the corner marker. There was discussion relative to how to "replace" (ie: have owners purchase new ones to install for the next section, depending on how lots are sold) corner markers as lots are sold.

3. Carlson circulated copies of the approved 2010 budget to all Trustees as information.

4. There was general discussion about the process to purchase a cemetery lot. Rand said that Roger Anderson has the Town's map, and that he should first be contacted to get a lot number, followed by contacting the Town Clerk for final deed arrangements and sale.

Lots are approximately 42 inches wide by 108 inches long. Rand explained the process whereby caskets are placed in cement vaults; and the space is large enough for the vault placement and a headstone. There was discussion about sizing and placement of urns within lots as well.

5. There was general discussion about the layout at the Leavitt Cemetery and that a turn-around would exist at the end.

The next meeting will be held at 3:30 pm on Monday 07 June 2010 in the basement meeting room at the Fremont Town Hall.

At 4:30 pm Stackpole moved to adjourn the meeting. Rand seconded and the vote was unanimously in favor 3-0.

Respectfully submitted,

Heidi Carlson, Town Administrator